

September 2021

Dear Applicant

**WORK.LIVE.**  
**LEICESTERSHIRE**

**Re: WiLL Project Volunteering Development Officer**

Thank you for your interest in the above post. Please find enclosed:

- Job Advert
- Job Description & Person Specification
- Application Form
- Equal Opportunities Monitoring Form
- Right to Work in the UK Questionnaire
- Recruitment Data Privacy Notice

The closing date for applications is **Monday 20 September 2021** at midday. Interviews will be held **Week Commencing 27 September 2021**. We do not acknowledge receipt of applications but we will write to you at the shortlisting stage.

You can submit your application form electronically via e-mail to [recruitment@valonline.org.uk](mailto:recruitment@valonline.org.uk), alternatively you can post your application form to the address at the top of the page (please ensure you apply the correct postage).

Good Luck

Yours sincerely



Donna Taylor  
**HR Assistant**

[recruitment@valonline.org.uk](mailto:recruitment@valonline.org.uk)