

Join the GREAT Team and help to transform lives

- **Employment Support Officer, Leicester, LE1, £25,503 pa. 1 post**

We have exciting new opportunities for you to join the Getting Ready for Employment and Training (GREAT) project which has been operating since 2017, to support families move into training and employment across Leicester city and the wider county. As a project led by Voluntary Action LeicesterShire (VAL), we work in collaboration with several organisations to deliver effective and tailored services to participants.

The project is funded by the European Social Fund and The National Lottery Community Fund.
<https://valonline.org.uk/the-great-project/>

Our current partnership includes;

- Business in The Community
- Optima UK
- Personal Development Point
- Scalliwags Mobile Crèche

We are looking for individuals to join our existing project team to enable us to support local families who are currently not in employment and who may be facing challenges to access work or training.

Employment Support Officer, Leicester City Centre, LE1

£25,503 Full Time, 35 hours, Hybrid/Flexible Working

Fixed term to 31st March 2023.

Joining our established team of GREAT Project Employment Support Officers working across Leicester and Leicestershire, you will support family members who are furthest from the labour market and are most at risk of social exclusion to achieve progress towards and into training or employment. Each participant is allocated to a specialist Employment Support Officer for 1-2-1 support during their time on the project. The GREAT Project also provides a wide range of group sessions to help develop work-skills and general wellbeing. These sessions include practical job searching and interview skills, new media skills (such as LinkedIn), and behind the Scenes Tours with local employers, which have included FareShare and the Y Project. In addition to confidence building workshops and dedicated health & wellbeing support.

Applicants will need to demonstrate experience in supporting individuals to identify and achieve personal goals combined with an established understanding of barriers preventing families from engaging with support linked to employment, education and training.



Helping people change
their lives for the better

The GREAT Project is funded by the European Social Fund and The National Lottery Community Fund. The service is delivered by Voluntary Action LeicesterShire (VAL).

Voluntary Action LeicesterShire is the trading name of Voluntary Action Leicester registered charity (No. 509300) Company Limited by Guarantee (No. 1357513) Registered in England and Wales.

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The role requires a superb communicator with an established track record in providing impactful support and training and experience of working in diverse communities. Proven skills in engaging and motivating individuals (both face to face and remotely) to achieve outcomes and an ability to develop high quality information and resources are also necessary.

You will have a proactive and dynamic approach, excellent technical and organisation skills, a keen eye for detail combined with the ability to process detailed information, manage complex processes, prioritise and multi-task. The project team works with structured processes and to tight timelines and targets, so flexibility and a “can do” attitude are a must.

Voluntary Action LeicesterShire (VAL) is a sector leading diverse and ambitious organisation, with a vision for growth. You will benefit from a competitive salary, a flexible and supportive working environment, 25 days annual leave, rising with service, plus bank holidays and a 6% employer pension contribution.

Closing date: 5pm Wednesday 1st June 2022
Interviews: w/c Monday 20th June 2022

Application form and detailed information about the GREAT Project and the roles can be found on our website <https://valonline.org.uk/work-for-val/>

For further information on the GREAT Project, please visit <https://greatproject.org.uk/>

For an informal discussion about this role, please contact Chantal Brotherhood, GREAT Project Team Manager chantal.b@greatproject.org.uk