

October 2022

Dear Applicant

Re: Deputy Manager – VALUES Learning Disability Service

Thank you for your interest in the above post. Please find enclosed:

- Job Advert
- Job Description & Person Specification
- Equal Opportunities Monitoring Form
- Right to Work in the UK Questionnaire
- Recruitment Data Privacy Notice

The closing date for applications is **Wednesday 16th November 2022, 12 mid-day**. Interviews will be held on **23 November 2022**. We do not acknowledge receipt of applications but we will write to you at the shortlisting stage.

You can submit your CV with a cover letter outlining your suitability and interest in the Role electronically via e-mail to recruitment@valonline.org.uk, alternatively you can post your CV with a cover letter outlining your suitability and interest in the Role to the address at the top of the page (please ensure you apply the correct postage).

Good Luck

Yours sincerely



Donna Taylor

HR Assistant

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