

VAL Jobs

VALUES Support Worker



Job description

| | |
|------------------------|---|
| Job purpose: | To enable people with learning disabilities to socialise, volunteer and be active citizens in the community |
| Responsible to: | VALUES Team Manager |

1. Main aims of the role

- To support individuals and groups of people with learning disabilities to take part in community activities in Leicester and Wigston area.
- Set up volunteering opportunities and social and leisure activities for individuals with a learning disability

2. Main activities of the role to deliver the aims

- Supporting people with learning disabilities to participate in volunteering and social and leisure activities.
- Provide basic training/coaching. (E.g. 1:1 travel training or volunteering/employment placement training for individuals or small groups)
- To deliver our service in a person centred way. To support people with learning disabilities to make real choices in what activities they participate in. This could involve Volunteering, paid employment or other activity the individual chooses.
- To enable individuals to become as independent as possible within their lives.
- To support the VALUES project to promote the positive contribution people with learning disabilities can make within their community.
- To identify and help organise appropriate activities.
- To ensure the safety of people with learning disabilities at all times. Such as completing and adhering to risk assessments and following Voluntary Action Leicester's health and safety policies and procedures.
- Providing monitoring and administration for the VALUES team, including session assessments, update notes and regular reviews of activities people participate in.
- To liaise with family members, carers and other organisations
- Occasional support with personal care and medication
- Commitment to continued personal development and that of the team, including attending training.
- To be willing to work flexibly, including evenings and weekends as agreed.
- To contribute to the VALUES team in general. Participate in delivering other aspects of the VALUES teamwork at the discretion of the VALUES managers.

3. Supporting the development of VAL and its people

- Be an effective ambassador and representative for VAL
- Participate positively in the development of plans, projects, performance management and VAL organisational development
- Actively participate in learning opportunities, including mentoring and peer learning to share and gain skills across VAL people and keeping up to date with relevant changes in policy and practice
- Build and maintain effective relationships with colleagues including working collaboratively across VAL
- Be accountable to VAL and colleagues for your actions, actively supporting VAL's values
- Support volunteers to deliver aspects of VAL's work
- Ensure the health and safety of VAL people and service users
- Encourage and promote equality and diversity inside and outside of VAL
- Carry out evening and weekend work as required
- Undertake any other reasonable duties in line with the aims of the post

VALUES Support Worker

Person specification

The person specification sets out the essential qualities that we are seeking for his post. Please ensure that your application demonstrates how you meet the criteria. You may include paid and voluntary work or other relevant life experience.

| | |
|--|--|
| Ability to work with people with learning disabilities | Ability to relate to a wide variety of people particularly people with learning disabilities. Appreciation of issues affecting people with a learning disability. Ability to co-ordinate and work with a group of individuals with learning disabilities |
| Good Communication skills | Good communication skills, especially with people with learning disabilities. |
| Ability to work with colleagues | Ability to work closely with colleagues in the team, across VAL, in the local authority and in charities in which volunteers are involved. |
| Administration | Ability to pay attention to detail on such matters as record keeping, health and safety etc. Ability to work under pressure and to meet deadlines. |
| A positive attitude | Ability to empower people with a learning disability. Commitment to running a confidential service. Experience of being a creative team member. Willingness to support with personal care, medication and a variety of activities. |
| Equality and diversity | Encouraging and promoting equality and diversity in the delivery of services and experience of working effectively with people from a range of backgrounds. |
| Hours of working | Able to work some evenings and weekends as agreed. |
| Training | Willingness to participate in training and to work towards and gain a minimum NVQ level 2 in Health and Social care. |
| Criminal Records Bureau check | Willingness to undergo a DBS check |
| A full clean driving license (Preferable) | To have a license with no penalties on it as there may be driving involved in the role. |